Butte County JOBS

THE OFFICIAL PUBLICATION OF THE BUTTE COUNTY DEPARTMENT OF HUMAN RESOURCES

July 2010

Medical Director	3
Program Manager, Animal Control	3
Assessor	
Property Appraiser	5
Child Support Services	
Child Support Specialist	4
Clerical	
Legal Office Specialist	4
Office Specialist	4
Human Resources	
Human Resources Specialist	4
Public Health	
Nutrition Specialist	5
Staff Nurse, Associate	5
Sheriff	
Correctional Officer (CORE)	6
Correctional Officer (Lateral)	6
Correctional Officer (POST)	6
Deputy Sheriff	7
Deputy Sheriff (Lateral)	7
Veterans Services	
Veterans Service Representative	5

View from the top of Feather Falls
Photo Courtesy of Aaron Quin

Butte County is currently accepting applications for the position of ***Program Manager, Animal Control*** within the Department of Public Health. For additional information on this excellent career opportunity including salary, filing date, benefits and requirements for the position, please turn to page 3.

BUTTE COUNTY DEPARTMENT OF HUMAN RESOURCES

DIRECTOR – HUMAN RESOURCES
- **Brian Ring**, (530) 538-7652

ASSISTANT DIRECTOR - HUMAN RESOURCES
- **Charlie Wilson**, (530) 538-6948

PRINCIPAL HUMAN RESOURCES ANALYST
- **Mark Chambers**, (530) 538-2174
  Accommodations (ADA/FEHA), Non-Discrimination Issues

SENIOR HUMAN RESOURCES ANALYST
- **Sheri Waters**, (530) 538-6950
  Leave Issues (FMLA, CFRA, PDL), Pre-Employment Medical Evaluations, Recruitment & Selection
- **Aaron Quin**, (530) 538-2157
  Recruitment & Selection, Salary Ordinance, Classification and Compensation Surveys, Departmental Website

HUMAN RESOURCES ANALYST
- **Connie Meahan**, (530) 538-6945
  Bilingual Certification, Background Investigations, Recruitment & Selection
- **Paula Chenoweth** (530) 538-6947
  Recruitment & Selection

HUMAN RESOURCES SPECIALIST, SENIOR
- **Kimberly Lewis**, (530) 538-6946
  Recruitment Support, Applicant Data Entry, Employee Benefits, New Employee Orientation, COBRA

HUMAN RESOURCES SPECIALIST
- **Rebecca Worley**, (530) 538-7239
  Employee Personnel Documents, Personnel Files, Employee Benefits, New Employee Orientation, COBRA

ADMINISTRATIVE ASSISTANT, SENIOR
- **Tracey Carpenter**, (530) 538-7652
  Director's Calendar, Training Coordination/ Registration, Accounts Payable, Departmental Purchasing

ADMINISTRATIVE ASSISTANT
- **Pam Lindquist**, (530) 538-3880
  FMLA Tracking & Reporting, Pre-employment Physical Scheduling

ADMINISTRATIVE ANALYST, ASSOCIATE
- **Rhonda Brantley**, (530) 538-6451
  W2s, Journal Corrections

PAYROLL SPECIALIST
- **Sheri Atkison**, (530) 538-7756
  W4s, Time Card Corrections, Direct Deposit, PERS, Life Insurance, Garnishments, Union Dues, Special Pays
- **Raeshell Forrester**, (530) 538-2837
  Action Form Processing
- **Spiros Banos**, (530) 538-6104
  Deferred Compensation, Back Wages Issues
- **Karen Gold**, (530) 538-7570
  W4s, Time Card Corrections, Direct Deposit, Paid Family Leave, 4850 Payments, SDI, Work Comp Calcs, Catastrophic Leave
- **Carla May**, (530) 538-7741
  FMLA, Health Insurance Billing, Non-Comp Issues, Retiree Health, Creative Benefits Plan

HOW TO CONTACT US

DEPARTMENT OF HUMAN RESOURCES
3-A County Center Drive, Oroville, CA 95965
Phone: (530) 538-7651
TTY/TDD: (530) 538-6833

Email: personnel@buttecounty.net
Job Hotline (recorded job listing): (530) 538-7653
Fax Line: (530) 538-7790
Website: www.buttecounty.net/personnel

MEDICAL DIRECTOR

Annual Salary	Salary range: $211,584 — $259,000
Recruitment Number	104116044
Filing Period	04/19/10—07/30/10 (filing period extended)

Requirements:

- Graduation from an approved medical school and satisfactory completion of a three (3) year psychiatric residency approved by the American Medical Association or the American Osteopathic Association.
- Five years experience in clinical psychiatry, or community mental health services, of which three (3) years is in a highly responsible administrative, teaching or supervisory capacity. Public Sector experience preferred.
- Valid State of California driver's license may be required.

Special Requirement:

- Possession of a valid license as a physician and surgeon issued by the State of California and a valid certificate in psychiatry issued by the American Board of Psychiatry and Neurology or written evidence of successful completion of a psychiatry residency.

Responsibilities: This is a single position classification reporting to the Behavioral Health Director. In collaboration with the Assistant Director of Clinical Services, the incumbent ensures quality medical and psychiatric treatment through the direction and evaluation of the medical component and all clinical services across the mental health system and acts as a key participant in ongoing clinical review of programs and services in the mental health system. This class is distinguished from the Behavioral Health Director in that the Behavioral Health Director has full operational responsibility for the Department, while the Medical Director in collaboration with the Assistant Director of Clinical Services is responsible for the medical component and all clinical services within this system.

Additional Information:

For additional information about this recruitment including benefits and how to apply, please visit our website at www.buttecounty.net/personnel for a complete downloadable flyer.

PROGRAM MANAGER, ANIMAL CONTROL

Bi-Weekly Salary	$2,131.56 — $2,856.49
Monthly Equivalent	$4,618 — $6,189
Recruitment Number	104014073
Filing Period	05/12/10 — 07/30/10 (filing period extended)

The Position:

Under general direction, plans, organizes, develops, coordinates, manages, and supervises the planning and ongoing activities of the Animal Control Division within the Public Health Department. This includes enforcement of all ordinances related to the care and keeping of animals, managing staff, preparing and administering the division budget, coordinating and monitoring the County's contracts for animal sheltering and treatment activities, administrative and program duties required for a successful program, and other duties as required.

The incumbent in this class reports directly to the Public Health Director and is primarily responsible for managing the County's animal services and animal licensing operations. The incumbent also coordinates the County's contract for animal sheltering. This class is a member of the department supervisors' team and responsibilities include the direct supervision of staff as assigned.

Requirements:

- Completion of an Associate of Arts degree with coursework in animal behavior, police science, public administration or a closely related field.
- Four (4) years of progressively responsible administrative/managerial experience, including the enforcement of animal control regulations, and one (1) year of supervision. Completion of a Bachelors degree from an accredited school or university in one of the following areas may substitute for one (2) years experience excluding the supervision requirement: Veterinary Science/Technology, Animal Science, Agricultural Science, Biology, Organizational Development, Business Management, Health Services Management, Health Administration, Public Administration, Business Law, or a closely related field.

CHILD SUPPORT SPECIALIST

Bi-Weekly Salary	$1,207.94 — $1,618.75
Monthly Equivalent:	$2,617 — $3,507
Recruitment Number	103735086
Filing Period	07/06/10 — 07/30/10

Requirements:

- High school diploma or GED equivalent certificate.
- Three (3) years clerical experience in a social services or legal agency or three (3) years interviewing clients or assessing ability to pay in the collections of debt. A certificate of completion as a Paralegal or an Associate's degree in Administration of Justice may be substituted for two (2) years of the required experience.
- Possession of a recent (less than one year old) valid certificate as proof of typing skills at 40 net words per minute is required and must be attached to application at time of submission.
- Valid State of California driver's license may be required.

Responsibilities: Under general supervision, performs comprehensive duties as child support services case management team member; establishes paternity and child support orders; searches and locates non-custodial parents and assets; interviews parents and other parties concerning case; prepares legal documents; determines non-custodial parents ability to pay; calculates and collects child support.

Agency Shop: Employees hired in this classification must either join the union or pay a service fee to cover the union's expense of carrying out its representation duties.

LEGAL OFFICE SPECIALIST

Bi-Weekly Salary	$1,041.60 — $1,395.85
Monthly Equivalent	$2,257 — $3,024
Recruitment Number	107027087
Filing Period	07/06/10 — 07/30/10

Requirements:

- High school diploma or GED equivalent certificate.
- One (1) year of legal clerical experience.
- Possession of a recent (less than one year old) valid certificate as proof of typing skills at 40 net words per minute is required and must be attached to application at time of submission.
- May be required to possess a valid State of California driver's license and successfully pass a background investigation, fingerprinting, criminal and other relevant records checks.

Responsibilities: Under general supervision, performs a variety of legal clerical work to support the activities of Butte County ; involves review and analysis of information contained in legal files and records; updates the computer database; assures the accuracy of the filing systems.

Agency Shop: Employees hired in this classification must either join the union or pay a service fee to cover the union's expense of carrying out its representation duties.

OFFICE SPECIALIST

Bi-Weekly Salary	$876.26 — $1,174.27
Monthly Equivalent	$1,899 — $2,544
Recruitment Number	101056083
Filing Period	06/21/10 — 07/12/10

Requirements:

- High school diploma or GED equivalent **AND** two (2) years experience in clerical or secretarial duties. Associate's degree or a Certificate of Achievement in computer applications, business management, office assistant or legal office assistant from an accredited college or university may be substituted for one (1) year of experience.
- Possession of a recent (less than one year old) valid certificate as proof of typing skills at 40 net words per minute is required and must be attached to application at time of submission.
- Valid State of California driver's license may be required.

Responsibilities: Under general supervision, performs a variety of clerical office and office assistance support duties to create, store, retrieve and archive files and records; updates computer database as directed, and assures the accuracy of the filing systems.

Agency Shop: Employees hired in this classification must either join the union or pay a service fee to cover the union's expense of carrying out its representation duties.

HUMAN RESOURCES SPECIALIST

Bi-Weekly Salary	$1,300.82 — $1,743.22
Monthly Equivalent	$2,818 — $3,777
Recruitment Number	101329082
Filing Period	06/21/10 — 07/12/10

Requirements:

- High school diploma or GED equivalent certificate.
- Two (2) years experience in human resources or a related field. An Associates degree may substitute for one year of the required experience.
- Valid State of California driver's license may be required.

**Special Note: Applicants with experience processing and administering employment benefits are highly desirable. This position will be responsible for the daily administration and processing of county employee health benefits.

Responsibilities: Under general supervision, performs the daily administration and processing of benefits and payroll forms for employees of Butte County; performs a variety of technical activities in support of a centralized personnel system. This is a journey-level technical position; reports to Assistant Director of Human Resources.

STAFF NURSE, ASSOCIATE

Bi-Weekly Salary	$1,665.16 — $2,231.48
Monthly Equivalent	$3,608 — $4,835
Recruitment Number	104039091
Filing Period	07/06/10 — 07/30/10

Requirements:

- Bachelor's degree or Associate degree in Nursing.
- Must be licensed as a Registered Nurse from the State of California, and remain active with all annual licensing requirements.
- Applicants who have recently graduated from a Baccalaureate or Associate degree Nursing program, and have not taken the NCLEX-RN may apply using a California Board of Registered Nurses (BRN) interim permit. The interim permit is not renewable and is in effect to the expiration date (6 months after issuance) or until the results of the examination are mailed, at which time it becomes null and void. Continued employment is dependent on receiving a passing score on the NCLEX-RN.
- Valid State of California Driver's license is required.

Responsibilities: Under general supervision, provides a variety of professional nursing and patient care services to support the functions and operation of the Public Health or Behavioral Health Departments clinics and programs.

Agency Shop: Employees hired in this classification must either join the union or pay a service fee to cover the union's expense of carrying out its representation duties.

VETERANS SERVICE REPRESENTATIVE

Bi-Weekly Salary	$1,300.82 — $1,743.22
Monthly Equivalent	$2,818 — $3,777
Recruitment Number	104936089
Filing Period	07/06/10—07/30/10

Requirements:

- Bachelor's degree in Business Administration, Public Administration, Counseling, or a related field.
- Must have served on active military duty discharged under honorable conditions.
- Valid State of California driver's license is required.

**Documentation showing you served on active military duty discharged under honorable conditions must be attached to application at time of submission.

Responsibilities: Under general supervision, counsels, advises and assists veterans, veterans' widows, and dependents on eligibility and application for federal, state and local benefits and entitlements.

Agency Shop: Employees hired in this classification must either join the union or pay a service fee to cover the union's expense of carrying out its representation duties.

PROPERTY APPRAISER

Bi-Weekly Salary	$1,400.84 — $1,877.26
Monthly Equivalent	$3,035 — $4,067
Recruitment Number	101214088
Filing Period	07/06/10 — 07/30/10

Requirements:

- Must meet education/experience criteria for Permanent Certification as outlined in the State of California Board of Equalization Property Tax Rules, Rule 283, Sections (a) 1-3.
- Associate's degree in Accounting, Economics, Finance, Real Estate or a closely related field from an accredited college or university may substitute for two years of required experience, or the equivalent of thirty (30) semester units, or 45 quarter units in one of the above listed fields may substitute for one (1) year of the required experience. A Bachelor's degree in Business Administration, Accounting, Agriculture, Real Estate, Economics or a closely related field from an accredited college or university may substitute for the required experience.
- Must qualify to obtain a temporary Appraiser Certificate, and within one (1) year of employment obtain a permanent Appraiser Certificate issued by the State Board of Equalization.
- Valid a State of California driver's license is required.
- Employees hired into this classification must file statements of economic interest with the Butte County Clerk/Recorder.

**Candidates with commercial and/or agricultural appraisal experience are desired.

Responsibilities: Under general supervision, performs market value appraisals of residential, commercial, industrial, agricultural, recreational and institutional real property for tax assessment purposes.

Agency Shop: Employees hired in this classification must either join the union or pay a service fee to cover the union's expense of carrying out its representation duties.

NUTRITION SPECIALIST

Bi-Weekly Salary	$1,016.19 —$1,361.79
Monthly Equivalent	$2,202— $2,951
Recruitment Number	104068090
Filing Period	07/06/10—07/30/10

Requirements:

- Associate's degree in Nutrition, Health, or related field **AND** one (1) year of experience in a health services setting desirable; **OR** fifteen (15) semester units of college coursework in nutrition, health, or related field and one (1) year experience in a health services setting required.
- Valid State of California driver's license is required.

Responsibilities: Under general supervision, provides services to participants of the Women Infants & Children (WIC) program including nutritional counseling, education and training.

Agency Shop: Employees hired in this classification must either join the union or pay a service fee to cover the union's expense of carrying out its representation duties.

CORRECTIONAL OFFICER (LATERAL)

Summary: Under general supervision of Shift Sergeant, maintains safety and security of the staff, inmates, visitors and facility. Processes and supervises inmates, providing a stable, coherent, and predictable facility where inmates, staff and visitors are relatively safe, and conditions are humane.

Education, Experience, Certifications and Licenses:

- High school diploma or equivalent GED certificate.
- Valid State of California driver's license is required.
- Must obtain certification in CPR and First Aid within one year.
- **Additional qualifications for lateral transfers: Must be currently working as a correctional officer in a correctional facility where a California State Board of Corrections approved test was administered prior to employment, and have one (1) year of experience as a correctional officer.**

Special Requirements: All applicants must be 18 years of age or older with the following exception: Person 17 years of age, but less than 18, may apply but may not be appointed until they reach 18 years of age. Proof of minimum age requirements may be required. Be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship. Applicants must be of good moral character and successfully pass a thorough background investigation including polygraph, psychological examination, fingerprinting, and records check. Must have successfully completed, or successfully completed during the probationary period, a jail operations course certified by the California State Board of Corrections; must be willing to work in uniform during weekdays, weekends, and holidays on any assigned shift.

Bi-Weekly Salary	$1,450.22—$1,943.44
Monthly Equivalent	$3,142—$4,211
Correctional Officer (Lateral)	106825036
Filing Period	Continuous

CORRECTIONAL OFFICER (CORE) AND CORRECTIONAL OFFICER (POST)

Summary: Under general supervision of Shift Sergeant, maintains safety and security of the staff, inmates, visitors and facility. Processes and supervises inmates, providing a stable, coherent, and predictable facility where inmates, staff and visitors are relatively safe, and conditions are humane.

Education, Experience, Certifications and Licenses:

- High school diploma or equivalent GED certificate.
- Valid State of California driver's license is required.
- Must obtain certification in CPR and First Aid within one year.
- **Additional qualifications for Correctional Officer (CORE): A Certificate of Completion from the Correctional Officer CORE Course (STC) must be attached to the application at the time of submission.**
- **Additional qualifications for Correctional Officer (POST): A POST certificate of completion is required and must be attached to the application at time of submission.**

Special Requirements: All applicants must be 18 years of age or older with the following exception: Person 17 years of age, but less than 18, may apply but may not be appointed until they reach 18 years of age. Proof of minimum age requirements may be required. Be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship. Applicants must be of good moral character and successfully pass a thorough background investigation including polygraph, psychological examination, fingerprinting, and records check. Must have successfully completed, or successfully completed during the probationary period, a jail operations course certified by the California State Board of Corrections; must be willing to work in uniform during weekdays, weekends, and holidays on any assigned shift.

Bi-Weekly Salary	$1,450.22—$1,943.44
Monthly Equivalent	$3,142—$4,211
Correctional Officer (CORE Certified)	106825035
Correctional Officer (POST Certified)	106825034
Filing Period	Continuous

DEPUTY SHERIFF

Summary: Under general supervision and exercising controlled discretion, provides safety and security to citizens within the community through the patrolling of assigned areas, enforcement of laws and ordinances, detaining and interviewing violators, apprehension of suspects, and response to assistance calls.

Education, Experience, Certifications and Licenses (Minimum Requirements)

- High school diploma or GED certificate.
- Completion of a POST certified regular basic course or equivalent within the last three years. **OR** possess a valid POST Basic certificate.
- Valid State of California driver's license is required.

Applicants who are currently attending a POST approved basic course academy are eligible to apply for the Cadets Only recruitments, and along with applicants who have completed a POST approved basic course academy within the last six (6) months may waive the POST entry-level reading and writing examination if able to verify an acceptable T-Score.

Special Requirements: All applicants must be 18 years of age or older with the following exception: Person 17 years of age, but less than 18, may apply but may not be appointed until they reach 18 years of age. Proof of minimum age requirements may be required.

Applicants must be of good moral character and successfully pass a thorough background investigation including polygraph, psychological examination, fingerprinting, and records check. Any offer of employment in this classification is contingent upon taking and passing a medical examination. The examination assesses a candidate's ability to meet the physical demands of the position with or without accommodation in accordance with applicable statutes for applicants with disabilities. In accordance with Government Code Section 1031, candidate's physical, emotional, and mental health will be evaluated and must be free from any condition which might adversely affect the exercise of the powers of a peace officer or performance of the duties of this position. Any indication of active organic disease is disqualifying. Hearing aids are not acceptable. Must be able to pass a plate test of color vision.

No conviction by any state, the federal government, or a foreign government of a crime, which could have been punishable by imprisonment in a Federal Penitentiary or a State Prison. All applicants must be United States citizens (Government Code 24103).

Bi-Weekly Salary	$1,538.86—$2,165.34
Monthly Equivalent	$3,334—$4,692
Deputy Sheriff	106816059
Filing Period	Continuous

DEPUTY SHERIFF (LATERAL)

Summary: Under general supervision and exercising controlled discretion, provides safety and security to citizens within the community through the patrolling of assigned areas, enforcement of laws and ordinances, detaining and interviewing violators, apprehension of suspects, and response to assistance calls.

Education, Experience, Certifications and Licenses (Minimum Requirements)

- High school diploma or GED certificate.
- Completion of a POST certified regular basic course or equivalent within the last three years. **OR** possess a valid POST Basic certificate.
- Valid State of California driver's license is required.
- **Additional qualifications for lateral transfers: Must be currently working as a peace officer, and posses a valid California POST Basic Certificate or have one (1) full year experience as a peace officer in California law enforcement agency. A POST certificate of completion is required and must be attached to the application at time of submission.**

Applicants who are currently attending a POST approved basic course academy are eligible to apply for the Cadets Only recruitments, and along with applicants who have completed a POST approved basic course academy within the last six (6) months may waive the POST entry-level reading and writing examination if able to verify an acceptable T-Score.

Special Requirements: All applicants must be 18 years of age or older with the following exception: Person 17 years of age, but less than 18, may apply but may not be appointed until they reach 18 years of age. Proof of minimum age requirements may be required.

Applicants must be of good moral character and successfully pass a thorough background investigation including polygraph, psychological examination, fingerprinting, and records check. Any offer of employment in this classification is contingent upon taking and passing a medical examination. The examination assesses a candidate's ability to meet the physical demands of the position with or without accommodation in accordance with applicable statutes for applicants with disabilities. In accordance with Government Code Section 1031, candidate's physical, emotional, and mental health will be evaluated and must be free from any condition which might adversely affect the exercise of the powers of a peace officer or performance of the duties of this position. Any indication of active organic disease is disqualifying. Hearing aids are not acceptable. Must be able to pass a plate test of color vision.

No conviction by any state, the federal government, or a foreign government of a crime, which could have been punishable by imprisonment in a Federal Penitentiary or a State Prison. All applicants must be United States citizens (Government Code 24103).

Bi-Weekly Salary	$1,538.86—$2,165.34
Monthly Equivalent	$3,334—$4,692
Deputy Sheriff (Lateral)	106816060
Filing Period	Continuous

IMPORTANT NOTICES

The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. Questions regarding this announcement may be directed to the Butte County Department of Human Resources.

To meet immigration reform and control act requirements, prior to employment, all applicants must provide proof of identity and authorization to work. All Butte County classifications may require the possession of, or the ability to obtain by appointment date, a valid operator's license issued by the State Department of Motor Vehicles.

CONDITIONS OF EMPLOYMENT
Any final offer of employment, in any of the above-mentioned positions, will be contingent upon the applicant taking and passing a background investigation. Some positions may require a medical examination.

The medical examination assesses a candidate's ability to meet the physical demands of the position with or without accommodation in accordance with applicable statutes for applicants with disabilities.

POSITIONS ASSIGNED TO THE SHERIFF'S DEPARTMENT
Any applicant who receives a conditional offer of employment from the Sheriff's Department must have successfully completed a departmentally approved background examination or investigation. This may include, but is not limited to a polygraph examination, financial history review, contact with relatives and references, and an employment history review.

AFFIRMATIVE ACTION POLICY:
The Civil Rights Act of 1964 as amended and the Butte County Affirmative Action Policy as adopted by the Board of Supervisors insures that no person shall be discriminated against in the application, selection process because of race, sex, color, religious creed, national origin, ancestry, disability, medical condition, age (40 to 70 years), or marital status. Persons who believe they have been discriminated against by the County in the application, examination, or selection process should contact the County Civil Rights Compliance Officer, (530) 538-7651, or file a complaint with the Department of Fair Employment and Housing.

Butte County is an Equal Opportunity Employer
Butte County's Equal Employment Opportunity Plan may be reviewed at the Department of Human Resources located at 3-A County Center Drive, Oroville, CA. Applicants with special needs may make arrangements by contacting the Human Resources Department at (530) 538-7651/TDD (530) 538-6833. We appreciate your support in furthering our commitment to equal opportunity employment.

THE APPLICATION/SELECTION PROCESS

Applications will be accepted only during the open filing period. Applications can be obtained from the Department of Human Resources from 8 a.m. to 5 p.m., Monday through Friday or on our website at www.buttecounty/personnel.net . The Department of Human Resources must receive completed applications no later than 11:59 p.m. on the final filing date. Postmarks will not be accepted. Resumes will not be accepted in lieu of a properly completed Butte County *Job Application.* Applicants requesting special testing accommodation should notify the Department of Human Resources five (5) days before the scheduled testing date.

Applicants are screened on the basis of overall education and experience qualifications. Applicants meeting the overall qualifications may be scheduled for an examination, which is given to establish an eligibility list from which appointments to vacancies may be made. The recruitment process may include application review, written, oral, and/or performance examinations, and in some cases a physical agility test may be required.

Applicants will be notified by mail as to whether or not they have met eligibility requirements to further participate in the recruitment process. An original application must be submitted for each individual position applied. Be sure to state the position title on each separate application submitted. **Failure to provide any of the required information will result in the rejection of your application.**

Only the Butte County Job Application with a revision date of 03/2008 or later and the **new Online Job Application** will be accepted. All prior revisions of the Application will be returned without review.

Job minimum qualifications may require an educational degree, certification, registration, or licensing. With the updated Butte County job application (3/2008) and the new Online Job Application, you must include transcripts and/or copies of the certification/registration/licensing (see Education and Training section on job application) if required by the minimum qualifications. Not submitting this documentation by the recruitment deadline will result in disqualification from that recruitment. If you're using a degree as a qualifier to reduce required experience, transcripts must also be provided.

BENEFITS
Employee benefits include a substantially paid medical, dental, and vision insurance plan for employees and dependents; County-paid term life insurance; a County-paid Employee Assistance Program for employees and dependents; and a competitive paid holiday, vacation, and sick leave program. In addition to participating in Social Security, the County pays the employee's share of the contribution to the Public Employees' Retirement System (PERS). Employees may also elect to participate in a cafeteria plan, deferred compensation programs, and supplemental life insurance.